

## **General Information**

Educational Administration Programme, a branch of the Graduate School of Educational Sciences, which is within the body of university upon the foundation of Niğde Ömer Halisdemir University in 1992, has been founded with the permission of the Higher Education Council (HEC) in 2019.

The programme has 1 professor, 1 associate professor, and 3 assistant professors.

## **Aims and Objectives**

### **Aims:**

The aim of the programme of Educational Administration is to train educational experts/administrators taking roles in the running and structuring of management processes of educational institutions.

### **Objectives:**

The main objectives of the department of Educational Administration, national and international academic ranking the leading position among the branches of science came for the academic research and publications is to develop theories and practices. Equipped with the necessary scientific and social abilities, can follow a top-level education, critical thinking and leadership skills will work environments, capable of interdisciplinary collaboration, administrative features, innovative and original solutions to train experts in the field can produce.

## **Qualification Awarded**

Upon successful completion of this program, students are awarded with the qualification of Master of Science Degree in Educational Administration.

## **Level of Qualification**

Master's Degree with thesis in Educational Administration is a three-semester programme with 60 ECTS credits. The programme meets the requirements both for ECTS credits and level descriptors of the "Second Cycle" degree qualifications of the Overarching Framework of European Qualifications Framework HE (QFEHEA) and the "7th Level" qualifications of the Turkish Qualifications Framework for HE (TYYÇ, NQF-HETR), as well as the "7th Level" requirements of the qualifications of the European Qualifications Framework for Lifelong Learning (EQF-LLL) in terms of the level descriptors.

## **Specific Admission Requirements**

Admission requirements are determined in line with the regulations set by Higher Education Council (HEC) of Turkey. Information on application for graduate programmes and access requirements are announced on the web page of the university at the beginning of each academic year. The following requirements are applied for both national and foreign students:

- To have a First Cycle (BSc) degree from Educational Faculties or serving as a teacher in the Ministry of National Education.
- To have Grade Point Average (GPA) of Bachelor's Degree.

- The candidates with a Bachelor's Degree from abroad must have the certificate of equivalence from the Council of Higher Education (HEC).

The candidates must apply in person. The applications with incomplete documents will not be evaluated.

For further and detailed information please visit General Admission Requirements and Registration Procedures in the menu items of the Information on the Institution.

For further information on the admission requirement for foreign students, please contact to Niğde University International Office.

### **Contact:**

International Office Niğde Ömer Halisdemir Üniversitesi, Kampüs, Bor Yolu, Niğde, TURKEY

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Web: <http://www.nigde.edu.tr/uluslararasi/index.php?ln=en>

### **Specific Arrangements for Recognition of Prior Learning**

With an understanding of lifelong learning, Niğde Ömer Halisdemir University recognizes the previously taken courses in another institution and exempt them from graduation credit, as long as the courses match with the learning outcomes of the registered Master's Degree (Second Cycle) programme in Educational Administration at Niğde Ömer Halisdemir University.

### **Profile of the Programme**

Master's Degree programme in Educational Administration was established with a mission to provide the students a high quality programme to follow and learn cutting edge theories and techniques and at the same time to participate actively in applied and theoretical research. Programme of Educational Administration was established to train the educators or administrators and educational specialists for the Ministry of National Education and educational institutions, as well as research assistants and lecturers for the Faculties of Education.

Master's Degree programme in Educational Administration ("Second Cycle" in QF-EHEA and "7th Level" in TYYÇ ) is an academically-oriented programme giving access to degree and non-degree research programmes and professional practice demanding advanced levels of knowledge, skills and competencies. The programme can be classified in regards to ISCED (The International Standard Classification of Education) 2011 and NQF-HETR (The Turkish Qualifications Framework for HE) profiles and fields of education as follows:

- ISCED Field of Education: 14 – Teacher Training and Education Sciences
- ISCED 2011 Level: 7, Orientation (Profile): 74, Subcategory: 747, Academically-oriented "Second Cycle" degree
- NQF-HETR Field of Education: 14 – Teacher Training and Education Sciences

NQF-HETR Profile of Education: Academically-oriented "Second Cycle" degree

### **Learning and Teaching Methods**

The most frequently used instructional methods of the educational programmes of Niğde Ömer Halisdemir University are given below. Programmes commonly apply these methods as appropriate instructional approaches in accordance with their aims and objectives.

The instructional methods applied for achieving the goal of meeting the expected learning outcomes of the Master's Degree programme in Educational Administration programme at large are indicated in the section of 'programme learning outcomes', and those methods utilized for individual course units are indicated in the relevant section of description of individuals course unit'.

### **Learning and Teaching Methods**

- Lecture and Classroom Activities
- Group Work
- Laboratory
- Reading
- Homework Assignment
- Implementation/Application/Practice
- Project Work
- Report Writing

### **Occupational Profiles of Graduates with Examples**

Programme of Educational Administration is one of four other departments of Niğde Ömer Halisdemir University, Faculty of Education.

Department of Educational Sciences, Programme of Educational Administration was established to train the educators or administrators and educational specialists for the Ministry of National Education and educational institutions, as well as research assistants and lecturers for the Faculties of Education.

### **Qualification Requirements and Regulations**

Master's Degree programme (second cycle) in Educational Administration is awarded to students who have scored a Cumulative Grade Point Average (CGPA) of not less than 2.50 /4.00, defended his/her term project successfully, and have completed all the courses (60 ECTS) with at least a letter grade of CB or S in the programme.

For detailed information: Please see "Niğde Ömer Halisdemir University's Rules & Regulations for Graduate Education"

### **Access to Further Studies**

Upon successful completion of this programme, students may apply to doctorate (third cycle) degree programmes in the field of Educational Administration, without taking extra courses but completing master's thesis.

### **Examination Regulations, Assessment and Grading**

The methods applied for assessment of the achievement of the expected programme learning outcomes for the entire Second Cycle programme of Educational Administration are shown below and those for the individual course units are given in the relevant section of the course description with their contribution to the final grades.

- Mid-Term Exam
- Final Exam
- Make-up Exam
- Short Exam
- Homework Assignment
- Presentation of Report
- Computer Based Presentation
- Presentation of Project
- Presentation of Document

Mid-term and final examinations are conducted in dates, places, and times determined and announced by the University.

The students' final semester grade is given by their instructors based on mid-term examination, homework evaluation, short-examinations, final examination and, if there is any other assessment results taking into account the students' compliance with attendance to the course activities.

The contribution of assessment grades of the in-term activities to the final grade is 40% and that of the final exam is 60% for all the course units.

### **Grading:**

The success of a student for each assessment (in-term and final) defined for each course unit is evaluated by the instructor. Evaluations are made over a scale of 100 points and converted to the letter grades at the end of the semester.

A student is considered to be successful in a course if he/she gets one of the following grades: AA, BA, BB, CB, S, or EX. The student's academic standing is calculated in the form of a Grade Point Average (GPA) out of a scale of 4.00 and announced at the end of each semester. The total grade point of a course is obtained by multiplying the grade point by the course ECTS credit. The semester GPA is calculated by dividing the total amount of grade points of courses gained in that semester by the total amount of ECTS of courses taken in the semester. The yearlong courses are included in the spring semester GPA. Cumulative Grade Point Average (CGPA) is calculated by dividing the total amount of grade points of all the courses

in the programme to be taken by the total amount of 60 ECTS. For each course taken, the student is given one of the following letter grades and grade points:

**Course Grade Grade Points**

AA	4,00
BA	3,50
BB	3,00
CB	2,50
CC	2,00
DC	1,50
DD	1,00
FD	0,50
FF	0,00

**Other grades:**

S (Satisfactory): Satisfactory in non-credit courses,

U (Unsatisfactory): Unsatisfactory non-credit courses,

P (In Progress): Successful at the end of the first semester for a yearlong course EX (Exempt): Successful in an exemption exam held by the university, NI (Not Included): Assigned for course not included in CGPA

NA (No Attendance): Unsuccessful because of not fulfilled the attendance and/or laboratory requirements

T (Transfer): Standing for the received course grade of the transferred students from other departments or universities. It is not included in CPA calculations. Transfer course grade.

**Classification of the qualification**

A student who obtains a CGPA of 2.00-2.99 is considered as a Satisfactory Student, the one who obtains a CGPA of 3.00-3.49 is considered as a Honors Student, and the one who obtains a CGPA of 3.50-4.00 is considered as a High Honors Student.

**Graduation Requirements**

In order for a student to graduate from Master's Degree (Second Cycle) Programme in Educational Administration, he/she has:

- Completed 60 ECTS with passing grades (30 ECTS for 10 graduate courses and Term Project Study).
- A cumulative grade point average (CGPA) of at least 2.50 out of 4.00.

- Prepared and defended a term project successfully.

**Mode of Study:**

Master of Science Programme in Educational Administration at Niğde Ömer Halisdemir University is a full time / face to face programme.