|  |
| --- |
| **T.C.**  **NIGDE OMER HALISDEMIR UNIVERSITY**  **INSTITUTE OF SCIENCE** COMMISSION RECORD FORM **STUDENT’S:**  Full Name :  Student Number :  Department :  Program : Doctorate  **(For doctoral students enrolled in our institution before the 2017-2018 academic year \*);**  **DOCTORAL STUDENT ACCEPTED WITH A MASTER'S DEGREE:**  Did the student take at least seven courses? (Four courses in the first semester; three courses in the second semester)) :Yes  No  Did the student take one course from the mandatory courses of the department in each of the two semesters?\*\* :Yes No  Did the student take the course on Scientific Research Techniques and Publication Ethics?\*\*\* :Yes No  If there are any failed courses, did the student take another course in the relevant semester, either by Advisor Recommendation or IMB Decision? (Leave blank if there are no failed courses) :Yes No  Did the student pass all the courses they took (including the courses taken instead of the failed course by Advisor Recommendation or IMB Decision)?\*\*\*\* :Yes No  Did the student pass by attending the seminar? :Yes No  Did the student register for the Doctoral Qualification and pass the Doctoral Qualification successfully? :Yes No  If the student registered for the Thesis Proposal, did they pass? (Leave blank if not registered) :Yes No  Did the student register for the Thesis Study for four semesters and pass? :Yes No  Did the student pass the courses in the Specialization Area? :Yes No  Were at least three TMC reports submitted and passed? :Yes No  Did the student complete 240 ECTS credits for the Doctorate Graduation??\*\*\*\*\* :Yes No  Does he/she meet the requirement for publication??\*\*\*\*\*\* :Yes No  \*For doctoral students enrolled in our institution before the 2017-2018 academic year, Senate Decision No. 2017/215 dated 28/09/2017 and Senate Decision No. 2017/193 dated 17/08/2017 regarding the Principles of Application should be taken into account.  \*\* If the doctoral student has previously taken some of the compulsory courses of the department, they will complete the remaining compulsory courses for each semester. If they have completed all compulsory courses, they will fulfill the required credit amount by taking elective courses.  \*\*\* Students who have previously taken the course on Scientific Research Techniques and Publication Ethics must document their completion and, through IMB decision, take an elective course in its place.  \*\*\*\*They enroll according to the Senate decision dated 17/08/2017 and numbered 2017/193/a-b-c regarding the principles of implementation.  **Before the academic year 2017-2018**  **If the student takes courses for only one semester:**  a. If the student successfully completes the courses, they should register for the seminar course along with the courses they are required to take in the first semester of enrolment.  b. If there are failed courses, the student takes the courses and seminar according to the Education and Training Plan. They retake the failed courses during the respective semester.  **2. If the student takes courses for only two semesters:**  a. If the student successfully completes the courses, they should register for "Doctoral Qualification" and "Seminar" in the first semester of enrolment. If they pass the seminar, they can take the Doctoral Qualification Exam.  b. If there are failed courses, the student takes the failed courses along with the seminar. Failed courses must be retaken during the respective semester. If the failed courses are only from the fall semester, the seminar is taken in the fall semester as well.  **3. If the student takes courses for three semesters:**  **a. If there are failed courses,**  **i)** If the student successfully completes at least 7 courses, totalling at least 21 credits and 56 ECTS credits of compulsory courses, over the course of three semesters, these courses are counted towards the courses they are required to take in two semesters based on the decision of the Department Board. These courses are distributed over the three semesters, and any failed courses are deducted. In the following semester, they register for "Doctoral Qualification" and "Seminar". If they pass the seminar, they can take the Doctoral Qualification Exam. After passing the doctoral qualification exam, in the semester following the one they passed, they register for "Thesis Proposal", "Specialization Area Course", and "Thesis Study”.  **ii)** If the student has not successfully completed at least 7 courses, totalling at least 21 credits and 56 ECTS credits of compulsory courses, over the course of three semesters, they will take the required credits and ECTS credits for one semester according to the Education and Training Plan. If there are enough successfully completed courses to cover the required credits for one semester, they will be counted towards the courses required for that semester (4 courses for the first semester or 3 courses for the second semester). If there are other successfully completed courses, they will be counted towards the next semester by the decision of the Department Board. In the first semester of enrolment, the student will take the remaining courses along with the seminar, and in the following semesters, a new education and training plan will be implemented. If the student does not have enough successfully completed courses to complete one semester, the remaining courses and seminar will be taken over two semesters according to the Education and Training Plan.  \*\*\*\*\* For students enrolled before the 2017-2018 academic year, according to Senate decision 2017/215 dated 28/09/2017, the requirement to complete 21 credits is not mandatory. However, for doctoral students who apply with a thesis-based master's degree, a requirement to complete 240 ECTS credits is imposed, with a period of 30 ECTS credits.    \*\*\*\*\*\* Starting from the fall semester of the 2015-2016 academic year, doctoral students enrolled in our institution are required to have either one scientific article related to their thesis published in journals indexed by Science Citation Index (SCI), SCI-Expanded, or AHCI (Art and Humanities Index), or to have obtained a digital object identifier (DOI) number for their article in these journals. Additionally, they must have presented one national or international conference paper related to their thesis in oral, written, or visual format in order to submit their doctoral thesis.  On [date], the committee convened and found that the doctoral student, [student's name], with the student number [student number], enrolled in our Department's Doctoral Program, has fulfilled all the conditions required by the relevant regulations for completing their thesis work. The committee unanimously agreed to recommend the appointment of the thesis examination jury to review and conduct the thesis defence examination for the thesis titled "[thesis title]," which has been approved by the Thesis Advisor(s) [advisor's name(s)].  (Committee Chair, Full Name, Signature)  (Faculty Member, Full Name, Signature) (Faculty Member, Full Name, Signature) |