

**TURKISH REPUBLIC
NIGDE UNIVERSITY RECTORATE
SENATE DECISION**

Date of Meeting	Meeting Number
02.09.2010	31

DECISION NO: 2010/160

“The instruction of admission of foreign applicants to graduate programs of Niğde University” has been approved unanimously in accordance with the decree dated 26.08.2010 and the number no: 178 by the Examining Board of Instructions and Regulations as it is stated below.

**TURKISH REPUBLIC
NIGDE UNIVERSITY
THE INSTRUCTION OF ADMISSION OF FOREIGN APPLICANTS TO GRADUATE PROGRAMS**

PART ONE

Aim, scope, basis and definitions

Aim

ARTICLE 1 - (1) The aim of this Instruction is to arrange conditions of application, admission and registration of foreign applicants to the graduate programs carried out at Niğde University.

Scope

ARTICLE 2 – (1) This Instruction encompasses the processes concerning application, admission and registration of foreign applicants to the graduate programs carried out at Niğde University

Basis

ARTICLE 3 – (1) This Instruction has been prepared on the basis of;

- a) 65th article of law of higher education dated 4/11/1981 and the number no 2547
- b) 7th article of law regarding foreign students studying in Turkey dated 14/10/1983 and the number no 2922
- c) The Regulation of Graduate Education of Board of Higher Education, which was published in Official Gazette dated 1/7/1996 and the number 22683
- ç) 6th Article and Section (E) of Regulation regarding foreign students studying in Turkey which was published in Official Gazette dated 30/4/1985 and the number no 18740

Definitions

ARTICLE 4 – (1) The terms in this Instruction expresses;

- a) ALES: The examination of entrance for Academic staff and Graduate Education
- b) CEFLE (Certificat Europeen de Français Langue Etrangere): Examination for French as foreign language
- c) Institute: Institutes within Niğde University
- ç) EYK: Institute Administrative Board
- d) GMAT (Graduate Record Examination): Entrance examination of Social Sciences Graduate Education
- e) GRE (Graduate Record Examination): Entrance examination of Science Graduate Education
- f) IELTS (International English Language Testing System): International English Language examination
- g) KPDS: The Foreign Language Examination for Civil Servants
- ğ) Rector: Rector of Niğde University

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h) Senate: Senate of Niğde University

- i) TOEFL (Test of English as a Foreign Language): Examination of English as a foreign language
- i) TÖMER : Center of Turkish Language Teaching
- j) ÜDS: The Interuniversity Foreign Language Examination
- k) University: Niğde University
- l) ZDF (zertifikat Deutsch als Fremdsprache): Examination of German as a foreign language

PART TWO

Application and documents to be demanded during application

Application and documents to be demanded during application

ARTICLE 5 – (1) Foreign applicants who have graduated from undergraduate or graduate programs of universities and who want to have graduate education must send the documents stated below to the Institute directorates in accordance with the calendar determined by the concerned institutes.

- a) Application Form
- b) A copy of undergraduate or graduate diploma approved by foreign delegation
- c) An approved copy of transcript
- ç) A document showing the result of one of ALES, GRE or GMAT (if you have)
- d) A document showing proficiency of language (for candidates of doctorate programs)

(2) Foreign candidates who will apply for doctorate programs are demanded to have had at least 55/100 from ÜDS in any of the languages of English, French and German or an equivalent point from the exams which are accepted by Board of Interuniversity (KPDS, TOEFL, IELTS, CEFLE, ZDF). Those who do not have any of these documents have to comply with aforementioned language requirement until they take doctorate qualifying examination.

(3) Those who graduated from undergraduate or graduate programs either in Turkey or abroad, whose education language is one of the languages of English, French or German will not be demanded foreign language proficiency.

(4) If those who do not have any documents from one of ALES, GRE or GMAT are admitted to the program, they must enter ALES by the time they have completed their graduate education.

PART THREE

Evaluation of Applications, Announcement of the Results and Evaluation of Registration and Informing Applicants of the Results

ARTICLE 6 – (1) Application files of candidates applying for the graduate programs are evaluated as a whole by the board of department of concerned program and admission of candidates who are accepted to be competent is determined with concerned decision of EYK.

2) The applicants who apply for graduate programs and who have documents showing that they have scholarship from either Turkish Republic or their own countries

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are admitted as students for graduate programs with EYK decision without being accepted in the quota.

(3) Applicants who apply for graduate programs in accordance with the bilateral agreements in which Niğde University is a part are admitted as students with the opinion of concerned department, EYK decision and approval of Senate without being accepted in the quota.

(4) If not exempted by bilateral agreements, students are to pay for the fee determined by the Administrative Board of University in accordance with the decision of Council of Ministers.

(5) Except for the applicants who have documents from TÖMER which show that they know Turkish at the level of A or B or except for the applicants who graduated any institution of higher education in Turkey, applicants are evaluated whether they have enough proficiency in Turkish to have graduate education or not by Niğde University Department of Turkish Language. By attending courses which teach Turkish, If applicants who are found insufficient get marks at the level of A or B in the exams done by TÖMER or if they become successful in the exam done by Niğde University Turkish Language Department, they can go on their graduate education in the following years.

Announcement of the Results and Final Registration

ARTICLE 7 – (1) Application results are announced in the internet environment on the web pages of related department

(2) An admission letter is sent to applicants who have got the right to register by related Institute.

(3) Registrations are done by the Institute office of student affairs on the date announced on the web page of related Institutes.

(4) The documents demanded from the students who acquired the right of final registration are:

a) Diploma or graduation certificate (original)

b) Transcript (original)

c) Original educational visa or notary approved copy of it which will be taken from embassies

ç) Approved copy of passport

d) A residence permit for education

e) Six photographs (taken in the last six months)

f) A document showing that educational fee has been paid

PART FOUR

Various and Final Decisions

Other Decisions

ARTICLE 8 – (1) Graduate Education and Examination Regulations of related Institute are applied for foreign students who are admitted to the Niğde University Graduate Programs.

Validness

ARTICLE 9 – (1) This Instruction shall enter into force on the date of its publication.

Implementation:

ARTICLE 10 – Rector implements the decisions of this Instruction.