

REPUBLIC OF TURKEY
ÖMER HALİSDEMİR UNIVERSITY
DOUBLE MAJOR DIRECTIVE

PART ONE

Aim, Scope, Basis and Definitions

Aim and scope

ARTICLE 1- (1) The aim of this directive is to regulate the procedures and principles of the Double Major Program to enable students who successfully conduct the Bachelor's Degree Programs at Ömer Halisdemir University to receive another Bachelor's Degree in a different Bachelor's Degree Program at the same time.

Basis

ARTICLE 2- (1) This directive has been prepared in accordance with the items below;

a) The third item of Article 44 of the Higher Education Law dated 4/11/1981 and numbered 2547 amended by Article 1 of the Law numbered 3511.

b) Article 4,9,16,17,18 and 19 of the "Directive on the Principles of Transition between Programs in Associate Degree and Bachelor's Degree in Higher Education Institutions, Double Major, Minor and Credit Transfer between Institutions " issued in the Official Gazette dated 24/04/2010 and numbered 27561.

Definitions

ARTICLE 3- (1) The following terms and names will refer to the definitions given herein;

a) Double Major Program: A program that allows students who meet the requirements for achievement together with other conditions to take courses from two different programs at the same time thus enabling them to get two separate diplomas,

b) Faculty of Education: Ömer Halisdemir University, Faculty of Education,

c) Grade point average: The grade point average of the student(s) concerning the credits of the courses (except for the preparatory program) they have taken until the student(s) want to transfer,

d) Concerned administrative board decision: Faculty administrative board in faculties, school board in schools,

e) LYS: Undergraduate Placement Exam,

f) Transcript : The document on which the names, credits and final grades of the courses taken during the education term are written,

g) University: Ömer Halisdemir University,

h) Rector: The Rector of Ömer Halisdemir University

i) Senate: Ömer Halisdemir University Senate

PART TWO

The Opening, Implementation, Application and Acceptance Conditions of the Program

Opening of the program

ARTICLE 4- (1) The double major program is finalized with the application of the concerned departments, the proposal of the faculty / school board, the approval of Senate, and is conducted in cooperation with the concerned departments.

(2) The courses and credits student(s) have to take are designated considering the Higher Education Field Qualifications which are determined by the Higher Education Council and specified by Senate approval upon the proposal of concerned departments and faculty boards. The concerned double major program has to be designed in such a way which will enable the student(s) to have the learning achievements which are defined in accordance with the knowledge, skills and competencies which have to be earned at least at the end of the program.

(3) The Double Major Program is not applied between the teacher training programs of the Faculty of Education and the programs of other faculties. However, among the two separate teacher training programs within the Faculty of Education, the Double Major Program can be applied with the approval taken from the Higher Education Council.

(4) The total course credits which double major students can take in major and double major programs at one time cannot exceed 60 credits.

Application of the Double Major Program

ARTICLE 5- (1) Double Major Program is applied as follows:

a) The success and graduation of the student(s) in the Major Program is not influenced by the Double Major Program. A separate transcript is issued for the double major program.

b) The courses to be taken into consideration for two separate programs are determined between the departments, and the number of courses taken by the student(s) before the program is registered in the Double Major Program is confirmed by the decision of the faculty / vocational school board which the Double Major Program is opened. Courses to be taken into consideration for both programs are shown in both transcripts. These joint courses are treated as one course in the calculation of the course load.

c) It is not possible to register for more than one Double Major Program or a Double Major or a Minor Program at the same time.

ç) Providing that the student(s) leaves the Double Major Program, it is not required to repeat the Double Major Program courses which they failed.

d) Provisions of Associate Degree and Undergraduate Education - Education and Examination Regulations of Ömer Halisdemir University are valid in the evaluation of the achievement of the Double Major Program.

The Terms and Conditions for Admission to the Double Major Program

ARTICLE 6- (1) The terms and conditions for admission to the Double Major Program are as follows:

a) The department that provides the Double Major Program announces the Double Major Program by specifying the quotas. Quotas cannot be more than 20% of the LYS quota of the relevant department.

b) The student applies for the department which opens the Double Major Program with the petition and transcript on the dates specified in the academic calendar.

c) Applications can be done at the beginning of the 3rd semester of the Major Program at the earliest and 5th semester at the latest.

ç) The applicant(s) is required to achieve all the courses listed in the Major Degree Program and the grade point average of the applicant(s) has to be at least 3,00 / 4,00 to apply for the Double Major Program.

d) The concerned department board announces the candidates by ranking their academic averages and by appointing reserve candidates for half of the quotas previously announced. The candidates with the same score in the ranking result are preferred with the LYS score higher. Admission is finalized by the decision of the board of the faculty / vocational school where the Double Major Program is opened for students.

e) Student(s) who are admitted to the Double Major Program pay a tuition fee as much as the Double Major Program tuition fee.

PART THREE

Coordinatorship , Duration of the Program and Exmatriculation

Coordinatorship

ARTICLE 7 - (1) A Double Major Program Coordinator is appointed by the Head of the Department to help students in choosing the courses in the Double Major Program and in planning the periods in which the courses will be taken and to ensure that the Double Major Department is conducted in an appropriate manner for the purpose of the Double Major Program. The Coordinator works in communication with the students' advisors of the Major Program.

Duration of the Program

ARTICLE 8 - (1) The period of study for students who have obtained the graduation right from the Major Diploma Program but cannot finish the Double Major Degree Program cannot exceed the maximum periods stated in paragraph (c) of Article 44 of the Law No. 2547 from the year of enrollment in the Double Major Degree Program.

(2) Students who graduate from the Major Program and continue to the Double Major Program continue to pay the tuition / tuition fee for these programs. If this student registers an undergraduate program, he / she will also pay the tuition / tuition fee for this program.

(3) Student(s) cannot be given a second Degree from the Double Major Program as long as they cannot have the right to graduate from the Major Program.

(4) Student(s) who have obtained the graduation right in the Major Program and who have completed the Double Major Program with a general academic average of at least 2.75 will be awarded a second Major Diploma.

Exmatriculation from the Double Major Program

ARTICLE 9 - (1) Exmatriculation from the Double Major Secondary Diploma Program is conducted under the circumstances below:

a) In order for a student to graduate from the Double Major Program, the grade point average must be at least 2.75. If the semester average of the student is below 2.50 twice, the student will be dismissed from the Double Major Secondary Degree Program.

b) The student(s), whose grade point average is below 2.75 in the Major Program, are disenrolled from the Double Major Secondary Diploma Program.

c) If the student(s) voluntarily quits the Double Major Program, only the courses which are

achieved by the student(s) are shown in their transcripts.

d) Student(s) who do not take courses for two semesters from the Double Major Program are disenrolled from the Double Major Second Diploma Program. However, these courses are not taken into consideration in the grade point average and the credits of these courses are not evaluated within the Major Program.

PART FOUR

Achievement, Graduation, Excuses and Permissions

Achievement and graduation

ARTICLE 10 - (1) Conditions for achievement and graduation are stated below:

a) Student(s) who have graduated from the Major Program and have completed the Double Major Program with a minimum of 2.75 overall academic average are awarded a Double Major Degree.

b) Students who cannot graduate from the Major Program are not given the diploma of the Double Major Program.

c) Students who voluntarily quit the Double Major Program or who are dismissed from the program may be awarded with the Minor Certificate if they have a Double Major Program with the courses they have taken and if they fulfill the requirements of this program.

Excuses and permissions

ARTICLE 11 – (1) According to “Ömer Halisdemir University Associate Degree and Undergraduate Education-Examination and Examination Regulations”, the students’ request for permission or to be considered excused is valid for both programs. Students who will not be able to take courses from the Double Major Program because the course is not opened or there is a course overlap, may be allowed only for the Double Major Program with the decision of the Faculty / College Board of directors of the Double Major Program, which is not included in the period foreseen to complete the Double Major Program.

PART FIVE

Other Provisions, Effect and Enforcement

Other Provisions

ARTICLE 12 - (1) "Ömer Halisdemir University Associate Degree and Undergraduate Education-Examination and Examination Regulations" is valid for the subjects not included in this directive.

Effect

ARTICLE 13- (1) This Directive enters into force on the date of its publication.

Enforcement

ARTICLE 14- (1) This Directive is executed by the Rector.