

REPUBLIC OF TURKEY
NIĞDE ÖMER HALİSDEMİR UNIVERSITY

DIRECTIVE FOR THE COUNCIL OF STUDENT REPRESENTATIVES

PART ONE

Aim, Scope, Basis and Definitions

Aim and Scope

Article 1 – (1) The aim of this directive is to protect the rights of students enrolled in Niğde Ömer Halisdemir University undergraduate and postgraduate programs, in an attempt to meet and develop their educational, health, sports and cultural needs; to enable them to be sensitive about the national interests; to convey expectations and wills of the students to the administrative bodies by establishing an effective communication between the higher education institutions and the students; and to regulate principles of election and operation of the Student Council of the University which will be established with a view to ensure participation of the students in the decisions on education-teaching.

Basis

Article 2- (1) This Directive is based on; the Article 7 and 65 of The Law no 2547 Higher Education Law, dated 4/11/1981; Article 7 of the “Higher Education Institutes Student Councils and Higher Education National Student Council” published in the Official Gazette, dated 20.05.2005 and numbered 25942; and “Directive Related to Making Amendments on Higher Education Institutes Student Councils and Higher Education National Student Council” published in the Official Gazette, dated 24.09.2010 and numbered 27709.

Definitions

Article 3 – (1) Referred to this regulation; Terms shall have the following meanings;

a) A Representative Student of Major/Program/ Department of Main Art (RT): shall mean a student who has been elected by the students, among themselves, of each major/program/department of main art in a faculty of Niğde Ömer Halisdemir University to represent the students in that major/program/department of main art in the Students Council,

b) Student Representatives Board of the Major/Program/ Department of Main Art (SRB): shall mean a board consisting of the student representatives of the Major/Program/ Department of Main Art in faculty,

c) A Student Representative of a faculty, graduate school, conservatory, vocational school or institute shall mean a student who has been elected by the student representatives, among themselves, of each major/program/ department of main art in a faculty, graduate school, conservatory, vocational school or institute of a Higher Education Institution to represent the students of that faculty, graduate school, conservatory, vocational school or institute in the Students Council,

d) Student Council shall mean students' union that has been established by the students of the Niğde Ömer Halisdemir University among themselves,

e) Chair of the Student Council shall mean the chair of the Executive Board of the Student Council,

f) Supervisory Board of Student Council shall mean the supervision body of the Student Council,

g) General Board of Student Council shall mean a board consisting of the representatives in a faculty, graduate school, conservatory, vocational school or institute of Niğde Ömer Halisdemir University

h) Board of the Student Council: shall mean a general board meeting of the Student Council with participation of the student representatives of the faculties, graduate schools, conservatories, vocational schools and institutes,

i) Assembly Board of the Student Council: shall mean a board which is selected by the General Board of the Student Council charged with the responsibility of ensuring that articles on the agenda are implemented according to Directive mentioned in 2nd article and principles of this regulation,

j) Executive Board of the Student Council shall mean the managing body of the Student Council,

k) Rector shall mean the Rector of Niğde Ömer Halisdemir University.

PART TWO

Members and Organs of the Student Council and Election

Member and Organs of the Student Council

Article 4- (1) Organs of the Student council are comprised of the "Student Representative of the "Major/Program/Department of Main art", the "Student Representatives Board of the Major/Program/ Department of Main Art", the "Student Representative of a faculty, graduate school, conservatory, vocational school or institute" the Assembly Board of the Student Council", the "Executive Board of the Student Council", the "Supervisory Board of the Student Council", and the "Chair of the Student Council ".

Election

Article 5 - (1) The elections to be held in order to determine members of the Student Council and to establish the organs are held by Rectorship in accordance with a timeframe and program determined by the Higher Education Institute. In case a result cannot be obtained in a unit in consequence of the elections executed within this period and program, for any reason, then a representative would not be selected in that unit. The students who wish run as candidate representatives must announce their intention to run at least one week prior to the elections, and they shall be allowed to conduct the election campaign until the end of the business day one day prior to the election date.

PART THREE

Duties and Elections of the Student Representatives

Qualifications Required for Student Representative Candidates

Article 6- (1) The following qualifications are sought in the students who will be candidate for the student representative:

a. To be a registered student of the related faculty, graduate school, conservatory, vocational school or institute,

b. Must not a member or officer in party organs,

c. Must not have any disciplinary penalty and a criminal record that necessitates suspension from the higher education institute,

d. Must not have his/her registration frozen during the election period

(2) Candidacy applications are submitted to the election board at least 7 (seven) days before the start of the voting process.

Election Boards

Article 7 – (1) In each faculty, college, conservatory, vocational college or institute, a selection committee which consists of three members of the academic staff, including the president, under the presidency of the vice rector, who is in charge of student affairs by the Senate, to organize and execute the elections of the student representatives and the election of the student council board. The Assembly convenes with absolute majority.

Boards of Ballot Box

Article 8 – It is repealed.

Election Campaign

Article 9- (1) Representative candidates declared by the Election Board may campaign until the end of the day before the election date on the place, in the manner and conditions determined by the board.

The Student Representative of the Major/Program/ Department of Main Art

Article 10 - (1) The Student Representative of the Major/Program/ Department of Main Art are selected in:

- a) each department in a faculty, graduate school or conservatories
- b) each program in the Vocational Schools,
- c) each program/department of main art in their institutes,
- d) the faculties, grade schools or conservatories which settle students to their majors/ departments/ departments of main art, through absolute majority of the students of each major/ department/ department of main art participating in the election and they are chosen for two years and for only once.

In order to perform the elections in the Major/ Program/Department of Main Art, at least 60% of the students (including the evening education students, if available) enrolled in the Major/ Program/Department of Main Art for which the election held in the first cycle and 50% of the students in the second cycle have to participate in the election. If the election cannot be held in the first two cycles, a condition to participate in the third cycle would not be sought.

In case the Student Representative of the Major/ Program/ Department of Main Art loses his/her eligibility to be elected or leaves his/her job for any reason before his/her incumbency, a new representative for the related Major/ Program/ Department of Main Art shall be selected by means of the same method within a month.

The Student Representative of a faculty, graduate school, conservatory, vocational school or institute

Article 11 – (1) The Student Representative of a faculty, graduate school, conservatory, vocational school or institute of a Higher Education Institute shall be elected by student representatives, through absolute majority of the students participating in the election and they are chosen for two years and for only once. In the faculties, grade schools, conservatories or vocational schools in which there is only one major/ department/ department of main art, current Student Representative of the major/ department/ department of main art shall act as the representative of that faculty/graduate school/conservatory/vocational school or institute.

In case the Student Representative of the faculty, graduate school, conservatory, vocational school or institute loses his/her eligibility to be elected or leaves his/her job for any reason before his/her

incumbency, a new representative for the related faculty, graduate school, conservatory, vocational school or institute shall be selected by means of the same method within a month. A member to be selected, among themselves, by members of the Student Representative Board of the Major/Program/ Department of Main Art in the related faculty, graduate school, conservatory, vocational school or institute of the higher education institute shall serve in that position until a new representative is elected.

Electoral Principles

Article 12 - (1) The election of the student representative is carried out by the election board through the computer in the network environment for 24 hours on the dates determined by the Rectorate. Voting starts at 13.00 on the appointed day and ends on the following day at 13.00.

(2) Only one candidate can be voted in elections.

(3) In case of equality of votes, the winner of the election is determined the casting lots.

Election Schedule

Article 13 – (1) The elections are held according to the election schedule determined by the Rectorate.

(2) If there is no result in a unit for any reasons in the elections made within the determined date, the representative for that academic year is not elected in that unit.

Announcement of the Election Results

Article 14 – (1) The election results shall be announced by the relevant election board within two (2) days from the election.

Challenge the Election Results

Article 15 – (1) Any objection to the election shall be made to the relevant election board within the first working day following the announcement of the results.

(2) The Board shall carry out the necessary enquiries, and shall conclude within 1 (one) week and immediately notify the dean / directorate of the final election results.

(3) Final election results will also be reported to the Rector's Office by the dean / directorate.

Duties of the Student Representative of the Major/Program/ Department of Main Art

Article 16 – (1) The Student Representative of the Major/Program/ Department of Main Art shall be entrusted with following duties:

a) To carry out activities of the Student Council in the Major/Program/Department of Main Art,

b) To announce decisions taken by the Student Council organs to the unit that he/she represents and to follow their implementations,

c) To participate in meetings of the Student Representatives Board of the Major/Program/ Department of Main Art of the faculties, graduate schools, conservatories, vocational schools and represent their own Major/Program/ Department of Main Art in these meetings,

d) To determine problems of the students in the Major/Program/Department of Main Art that he/she represents and to convey these problems to the relative administrative bodies of the Student Council and the Higher Education Institute,

e) To represent students of their own Majors/Programs/ Departments of Main Art in the student activities,

f) To improve communication between the students in the Major/Program/Department of Main Art that he/she represents and the administrative bodies of these units,

g) To coordinate student activities held in their own Majors/Programs/ Departments of Main Art that he/she represents,

h) To participate in the academic meetings of the Major/Program/Department of Main Art that he/she represents during meetings on the issues about students.

The duties of the Student Representative of a faculty, graduate school, conservatory, vocational school or institute

Article 17 – (1) The duties of the Student Representative of a faculty, graduate school, conservatory, vocational school or institute shall be as follows:

a) To carry out works of the student council in the faculty, graduate school, conservatory, vocational school or institute of that he/she represents,

b) To announce decisions taken by organs of the student council to the faculty, graduate school, conservatory, vocational school or institute that he/she represents and to follow their implementations,

c) To determine problems of the students in the faculty, graduate school, conservatory, vocational school or institute that he/she represents and to convey these problems to the relative administrative organs of the Student Council and the Higher Education Institute for solution,

d) To represent students of their faculty/ graduate school/conservatory/vocational school or institutes in student activities,

e) To coordinate student events and activities in the faculties, graduate schools, conservatories, vocational schools or institutes that they represent,

f) To chair the meetings of the Student Representatives Board of the Major/Program/ Department of Main Art of the faculties, graduate schools, conservatories, vocational schools and to convey decisions taken in the Board to the relative administrative bodies of the Higher Education Institute,

g) To participate in the board meetings and the academic board meetings of the faculty, graduate school, conservatory, vocational school or institute that he/she represents during debating the relative issues.

PART FOUR

Department / Program / Division /Art Major Degree Student Representative Commission and Duties

Department / Program / Division / Art Major Degree Student Representative Commission

ARTICLE 18 - (1) (SRC

a) Department in the faculty, college or conservatory,

b) Programs at vocational schools,

c) Division / art major department in the institutes,

ç) In the faculty, vocational school or conservatories which receive students in the program / division / art major department , SRC consists of student representatives who are in the program / division / art major department and carries out the council of students' work in the relevant academic units of the University

(2) Responsible for the SRC, the SCGA and the Board of Directors.

(3) SRC, Relevant Faculty / School / Conservatory / Vocational School or Institute meets at least once a month under the presidency of the Student Representative.

(4) The agenda, place and date of the meeting shall be announced by the chairman of the board at least 7 (seven) days in advance

(5) The participation of the absolute majority of the total number of representatives for the collection of the board and in order to be able to make decisions, the votes of the majority of the participants in the open voting is necessary. In case of equality of votes, the chairman's vote is determined.

Duties of the SRC of Department / Program / Division / Art Major Department

ARTICLE 19 - (1) The duties of the SRC are as follows:

a) To make studies and follow their practices to be announced of the decisions of the Student Council in representative units,

b) Discussing and resolving the problems of the department / program / division / art major departments,

c) To create and coordinate common student activities in their faculties / colleges / conservatories / vocational schools and institutes

d) To work to improve the communication of students in the department / program / division / art major departments,

e) To work to improve communication between the academic and management bodies and related units of students in departments / programs / divisions / major art departments,

f) To prepare reports about the studies and to create archives.

PART FIVE

General Assembly of Student Council and Duties

General Assembly of Student Council

ARTICLE 20- (1) GASC; consists of student representatives of the faculties, colleges, conservatories, vocational schools and institutes and is the highest decision-making body in the Student Council.

(2) In order for the GASC to be convened, the absolute majority of the total number of members shall be ready.

(3) GASC meets at least once a year. Immediately after the elections on the specified calendar frame made by the Higher Education Council , it convenes at a time determined by the Rectorate in the name of Niğde Ömer Halisdemir University Student Council Congress and forms the student council organs

(4) SCC and the agenda shall be submitted by the HSC in writing at least 15 (fifteen) days. If the number of meetings mentioned in this Directive after the announcement is not provided the announcement process is repeated in the same way.

(5) Decisions of the creation of organs in the GASC are made by the absolute majority of the participants of meeting , secret voting and open count; Decisions outside these are made by the absolute majority of the participants of the meeting and open voting.

(6) Upon the decision of the SCBD or written application of 1/4 of the members of the General Assembly, GASC can be called for an extraordinary meeting by the Board of Directors.

In these cases, The General Assembly meeting is held within 15 (fifteen) days at the latest.

SCBD determines and executes the extraordinary General Assembly meetings and agenda of Student Council.

Duties of the General Assembly of Student Council

ARTICLE 21- (1) The duties of the GASC are:

- a) To select the HSC,
- b) To choose the members of SCBD,
- c) To elect the members of the SBSC,
- d) To discuss the problems of Students Council and Niğde Ömer Halisdemir University students and to make decisions,
- e) To determine the term objectives of the Student Council.

PART SIX

Council Board of Student Council Congress and its Duties

Council Board of Student Council Congress

ARTICLE 22- (1) The CBSCC, based on a calendar determined by the Council of Higher Education, consists of a president and two vice-presidents elected by absolute majority of the participants in the elections of Student Council under the name of SCC.

(2) Members of the Council Board can not be candidates in the elections of Student Council Management and Supervisory Board

The duties of the Council Board of Student Council Congress

ARTICLE 23- (1) The duties of the Council Board of Student Council Congress are as follows:

- a) To carry out the agenda in the SCC,
- b) To prepare an election ballot for each candidate to be elected Student Council Presidency , Board of Directors and Supervisory Board membership,
- c) To ensure that the elections are held with secret ballot and open counting in the elections of Student Council Presidency, Board of Directors and Supervisory Board membership
- d) To announce the voting results of the elections of Student Council Presidency , Board of Directors and Supervisory Board membership and elected ones in SCC.
- e) To close the congress with the speech of the newly selected HSC, preparing and presenting the closing declaration to the Rectorate.

PART SEVEN

Student Council Board of Directors and Duties

Student Council Board of Directors

ARTICLE 24- (1) The SCBD consists of nine students including president, president assistant, general secretary, accountant, public relations and informatics officer, external relations specialist, working groups specialist, education specialist and health, sports and culture specialist who are elected among the members of GASC by the absolute majority of the electorates for two years.

(2) In case the GASC does not have enough representatives to form this number, SCBD consists five students; the general secretary, the accountant, the education officer, and the health, sports and cultural specialist.

(3) The SCBD is responsible for the GASC.

(4) The SCBD gathers at least once a month under the management of the GASC.

(5) The meeting agenda, place and date of the meeting of the Board of Directors are announced at least 7 (seven) days in advance to the members of the Board of Directors by the chairman.

(6) In order for the Board of Directors to convene, the participation of absolute majority of the total number of board members and in order to make the decision , the vote of absolute majority of those who participate in the open ballot is necessary.

(7) In cases where the President does not attend the meeting, the vice-president ; and a member of the Board of Directors to be appointed by the chairperson in the absence of vice-president may carry out this duty and vote

(8) In the case of equality in vote, the president's vote is determined ; in cases where does not attend the vote of vice-president or the member of the Board of Directors who is carrying out this duty is determined.

ARTICLE 25 - (1) The tasks of the SCBD are:

- a) Ensuring that the decisions taken by the SCBD are implemented,
- b) To determine the problems of the students and to convey the opinions and ideas of the students to the relevant governing bodies of the university,
- c) To develop social awareness projects collaborating with non-governmental organizations, and to encourage student participation in these projects through the University,
- d) To do studies for the student participation to the national and international "Education and Youth Programs",
- e) To develop relations with national and international student unions and organizations,
- f) To create working groups in the fields of food, transportation, housing, cafeteria, club, scholarship, education, arts, culture and sports and to ensure their functioning,
- g) To inform the SCBD members about their work,
- h) Announcing and monitoring the decisions of the National Student Council at the University,
- i) To prepare the reports of the accomplishments and to create an archive.

PART EIGHT

Supervisory Board of Student Council and Its Duties

Supervisory Board of Student Council

ARTICLE 26- (1) The SBSC consists of one president and two members.

(2) SBSC shall be elected among the members of SCBD whose terms of office about to finish and will continue to study at least one year; in the case there are not enough Board members , on the

same conditions, a chairman is elected just for once with the absolute majority of the voters among the members of General Assembly for two years

Duties of Supervisory Board of Student Council

ARTICLE 27- (1) The tasks of the SBSC are as follows:

a) Checking whether SCBD works according to GASC decisions and provisions of this directive,

b) To inform the Rectorate and the GASC about their work.

PART NINE

Student Council President and Duties

Student council president

ARTICLE 28- (1) The SCP is appointed by the GASC among the board members, is elected by absolute majority of the voters for one time only for a period of 2 (two) years.

(2) If the President of the Council loses the qualifications of election or in case of leaving before his / her commencement for any reason, a new president will be elected within a month in order to complete the remaining period.

(3) Until the new president is elected, to the Student Council Presidency an elected member of the SCBD stands proxy.

ARTICLE 29- (1) The tasks of the SCP are as follows:

a) To represent Niğde Ömer Halisdemir University students in national and international student activities,

b) To determine the agenda of the SCBD meetings and to preside at these meetings,

c) Ensuring the announcement of the decisions taken by the SCBD and monitoring its implementation,

d) Presenting the activity report for the period at the end of the duty period in the next SCC,

e) To attend the meetings of the University Board of Directors during the discussion of students' issues, the. If the President can not attend, vice-president or a deputy chairperson among the members of the board of directors to be appointed by the president attends the meeting.

SECTION TEN

Various Provisions Regarding Student Council and Student Representation

Student council members' duty expenses

ARTICLE 30- (1) The president and other student representatives who work in Student Council bodies fees, domestic and overseas allowances are met by "University Student Social Services Budget" in accordance with the relevant Regulations and the principles of this Directive.

ARTICLE 31- (1) Coordinating the studies of the Student Council with the University and if necessary, by the approval of the relevant Board and institutions, the Constitution of the Republic of Turkey and other applicable legislation have to be executed.

(2) To the Student Council, a room is deemed appropriate by the University and required tools and equipment are provided by the Rectorate.

Duration of the duties of student representatives and organs

ARTICLE 32- (1) Student representatives of the Student Council bodies and the duration of their duties is two years.

End of the student representative mission

ARTICLE 33- (1) A student who has been dismissed from the University for graduation or for any other reason, or "Higher Education Institutions published in the Official Gazette dated 13/01/1985 and numbered 18634 Student Disciplinary Regulation ", the penalty of expulsion or removal student council members, student representation, membership and all the tasks end.

PART ELEVEN

Final Provisions

ARTICLE 34- (1) The decision of the Senate, dated 08.01.2003 and numbered 2003/03-01, Niğde Ömer Halisdemir University Student Council Directive was abolished.

Enforcement

ARTICLE 35- (1) This Directive shall enter into force on the date of its publication.

Executive

ARTICLE 36- (1) The Rector carries out the provisions of this Directive