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## ***BLENDED INTENSIVE MOBILITY ( BIP) STAFF WEEK AT UNIVERSITY OF POTSDAM***

### ***Staff Week on Sustainability and Strategy Implementation - May 2025***

We are pleased to invite staff members from our valued partner universities to the **2025 International Staff Week** hosted at the **University of Potsdam**.

#### ***Overall aim:***

The staff week aims to equip participants with strategies and tools to implement their individual sustainability goals, projects or challenges through knowledge input, interactive workshops, consultative support and exchange with other colleagues.

#### ***Learning Objectives:***

1. Conveying techniques and methods for the implementation of sustainability strategies
2. Fostering the exchange between participants facing similar challenges
3. Application of what has been learned to individual projects

A supporting program, encouraging networking and cultural engagement, complements the academic schedule.

#### ***Target group:***

This staff week is **directed at any university staff member that wishes to make sustainable changes in their workplace** and is therefore not limited to staff members in management positions or Green Offices. Applicants are invited to bring a variety of topics to the staff week, such as making their office paper-free, implementing sustainable mobility, starting recycling initiatives, or focusing on sustainable procurement practices.

#### ***Prerequisites:***

Applicants are expected to apply with a **short outline** of their sustainability goal, project, or challenge that they would like to implement. This outline will serve as the basis for group formation for the online-phase and in-person workshops.

This Staff Week will take place as an **Erasmus+ Blended Intensive Programme (BIP)**, and is hosted by the University of Potsdam's International Office and EDUC team. It is organised in conjunction with our **partners from the University of South-Eastern Norway and the University of Rennes, France**. Hence, all applicants may apply for mobility funding through their sending universities' Erasmus+ STT scheme.

With their **application**, participants submit a brief summary of their sustainability projects, challenges or goals, which serves as the basis for group formation.

During the **online phase**, groups exchange ideas and prepare a short presentation outlining their problem statement for the in-person phase.

The **in-person phase** includes knowledge inputs on strategy implementation followed by workshops to enable practical relevance and interaction, and group work to develop solutions, which are presented at the end of the week.

In addition to the academic program, the staff week also offers a **cultural program** to enable better networking among participants and explore the city of Potsdam.

### **Funding & Costs**

Please note that there is **no participation fee**. However, you are expected to cover the costs for accommodation, travel, and subsistence. Fees for social and cultural events that are part of the staff week program (such as the welcome dinner or the guided city tour) are covered by the University of Potsdam as the hosting BIP partner.

This program meets the requirements of the **Erasmus+ staff mobility grant for Blended Intensive Programmes (BIP)**. Erasmus+ funding might be available through your sending institution (Erasmus+ Staff Training mobility - STT). For further information, please check with your local International/Erasmus Office.

**Important Note:** *Just the academic staff who has the acceptance letter can apply for the program. The academic staff is expected to be a member of Engineering Faculty. Two academic staff can attend to the program.*

*Please get in touch with the SCO / University of Potsdam International Office in order to get more details.*

*Ms. Marika Blell & Ms/Mr. Wiebke Giese*

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*The staff will be evaluated as the academic staff who attends to the Erasmus mobility program and the grant will be calculated according to the rule of academic staff training/ teaching mobility please visit the website of Erasmus NOHU : <https://www.ohu.edu.tr/uluslararasi/sayfa/erasmus--ders-verme-hareketliligi> or <https://www.ohu.edu.tr/uluslararasi/sayfa/erasmus--egitim-alma>*

*Application will start on 14.04.2025 and finish on 18 .04.2025 on the system of <https://turnaportal.ua.gov.tr/giris>*

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