



# **NIGDE UNIVERSITY**

## **Information Package For Incoming Exchange Students**

### **Visa**

International exchange students have to apply for a student visa. More information can be obtained from Turkish Embassy or Consulate in the related country.

### **Residence Permit**

It is compulsory for all exchange students to have residence permit within one month of their arrival. The application form can be obtained from the International Relations Office before the application for residence permit. Your mentor student will take you to the Police station to obtain the residence permit. Students are required to take the documents listed below to the Police station:

- 1) 4 Photos
- 2) Passport
- 3) Photocopy of the passport
- 4) The address of your dormitory/apartment where you stay in.
- 5) 175 Turkish Lira (About 60-65 € ) for the residence permit booklet as of January 2014. (This cost is just for registration procedure, the exchange students are exempt from the time-based permit fee). The price is for the year of 2014 and it is subject to change.

### **Health Insurance**

It is compulsory for all Exchange students to have health insurance which covers their Exchange study period and is valid in Turkey. The students can benefit from the State hospitals for their health problems with the help of their Health Insurance cards. In addition, the students can apply for the health insurance company here in Turkey ( it is more convenient and advisable since all the health insurance companies abroad do not provide the health insurance guaranty in Turkey) . However, the exchange students need to have travel and health insurance papers for the visa procedures if it is requested by the consulate.

### **Cost of Living**

Turkey is a very cheap country for the International exchange students and Nigde is the cheapest city as for the cost of living. It is very advantageous for students who prefer being a student at Nigde University. Students don't have to spend much money to live in the city so they can easily have short trips to cosmopolitan cities for sightseeing in their spare time by the help of savings. There are also many places which offer discounts for students. You will need approximately 200- 250 € per month in order to afford your basic expenses. In addition; since the rent is cheap they can stay in student houses or flats instead of living in the dormitory. There are a lot of supermarkets in the city centers and organic vegetable bazaars every three day a week. You can find every kind of fruit and vegetable at moderate price.

Although the prices can change depending on what you would like to buy, the following list will give you an idea about the cost of living in Nigde but you are advised to change money when you arrive in Turkey:

**(Figures are approximate)**

**A packet of tea: 3,5 TL / 1,5 €**



**A loaf of bread: 0,75 TL /0, 30 €**

**A bottle of water ( 1,5 litre) : 1.25 TL / 0,50 €**

**A cup of coffee: 2- 5 TL / 2-3 €**

**A bus ticket: 1,25 TL / 0,60 €**

**A cup of tea: 0,50 TL- 3TL/ 0,25 - 1€**

**A packet of milk: 2 TL / 1 €**

**One course of meal at a cafeteria on campus: 5 TL / 2 €**

**Lunch ( three meal course) at school dining hall: 2 TL/ 1 €**

**Rent at a student house for one student per month: 250 TL- 650TL / 100€- 300 €**

**Dormitory rent for a single room per month: ( up to )450 TL / 150 € two person-room: 370 TL/ 130 €**

**A diner in the city center:**

**( salad + red meat kebab + soft drink ) : 10 TL / 4 €**

**( chicken döner+salad+soft drink) : 3 TL/ 1,5 €**

**( vegetable soup +salad) : 3 TL/ 1,5 €**

**( Pizza + fried potatoes+ soft drink): 10 TL/ 4 €**

### **HOW TO GET TO NIGDE**

Nigde University is located between the city of Nigde and the town of Bor. There is no international airport but there is one in the city of Adana and one in the city of Kayseri. The easiest way to come to Nigde University would be by plane to these cities since they are very close to Nigde. The travel just takes 1, 5 hour from Kayseri to Nigde by bus and 2 hours from Adana by bus. In addition, there are buses from other cities of Turkey to Nigde. Exchange students and faculty members are welcomed from airport and bus station by our International office staff if they let us know their exact arrival time.

### **MONEY and BANK**

Turkish currency is Turkish Lira (TL ) , 1 US / \$ is equivalent of around 2,76 TL, 1 € is equivalent of around 3,08 TL and 1 £ is equivalent of around 4,21 TL. Banknotes include 5, 10, 20, 50, 100 and 200 TL, and coins 5, 10, 50 kuruş and 1 TL.

Within the campus, there are several bank ATMs, where all kinds of banking procedures are possible: İş Bankası, Ziraat Bankası, Garanti Bankası, Akbank, Halkbank, etc.

### **PHONE CALLS**



It is easy to find some telephone booths which are in blue throughout the campus. They operate on credit-phone cards which can be bought from the post offices. To make an international call, one needs to dial 00 before dialing the international code of the country to be phoned to.

In Turkey there are 3 cell phone companies which operate mostly, Turkcell, Vodafone and Avea. All of these companies provide a variety of tariffs responding to the needs of customers. The students can buy a number from any of these companies and use it with their mobile phones. When the exchange students arrive in Turkey, their cell phones may not work, in this case we can offer mobile phones to our students in order to make their phone calls easily too.

### **ELECTRICAL and ELECTRONICS DEVICES**

In Turkey, 220 V AC, 50 Hz, DIN norm plugs are used. Standard European plugs will fit into the sockets.

### **ORIENTATION PROGRAMMES**

Orientation programmes are held at the beginning of each year for the new comers before the courses begin. The programmes aim at introducing the university, environments, the facilities to be taken, and helping them adapt to school. It is also organized for exchange students too in order to make them feel their own school. Therefore, all the exchange students are directed to a mentor student who is asked to help his/her mate on issues regarding life in the university as well as in the city.

### **RECOGNITION of LEARNING**

In order to give the transparency to the recognition procedures, ECTS system is used as a principle set out in the ECTS Users' Guide. N.U. ensures the full implementation of ECTS (or a compatible system) as a common tool to guarantee the quality of mobility activities and transparency of recognition procedures. Recognition procedures are used to ensure the student's mobile activities at partner institutions recognition which is used by recording the taken courses in a transparent way by indicating original course or subject titles at the host institutions in national language and English. The credits gained abroad are recognized as an integral part of the student's degree programs. All the credits that the students earns during the mobility period and which were originally agreed in the Learning Agreement are recognized by the home institution. It is no need for the mobile students to take any further courses or exams to make the taken courses valued in home institution. If the host institution does not use ECTS, a compatible system is implemented to ensure transparent recognition of study period abroad. The system is based on the credits calculated according to the workload and learning outcomes based on the guide. After the mobility period is completed by the student, the courses are shown on the transcript of records and on Diploma Supplement with the original names and codes depended on the programmes, for example; for Erasmus programmes codes are shown with ERA code or for Protocol agreements made with non-EU countries with PRO, for Farabi programmes with FAR, etc.

N.U. has been awarded with the Diploma Supplement Label in 2012 and ECTS Label in 2013 by the European Commission.

### **Outgoing students**

The students have to prepare a proposal of the courses s/he would like to follow during the Exchange by taking care of the departmental coordinator's advice. The Learning Agreement is signed by the student and then departmental /faculty and institutional coordinator to ensure the recognition of credits. After approval, Nigde University sends it to the host institution. When the student completes his/her program, the credits earned abroad are full recognized by faculty board members. The courses with their original names are shown on the transcript of records and on the Diploma Supplement upon graduation.

### **Incoming students**

To ensure the recognition of credits, incoming students prepare a Learning Agreement which has been signed by student as well as the legal authorities from host and home institutions. After the completion



of the program students receive a Transcript of Records. ECTS credit system is used to make the credits transfer easily to the partner universities. The partner university is responsible of making the full academic recognition for the courses taken at Nigde University.

### Accommodation Facilities

Accommodation for national and international students is available in the dormitories in campus, Milli Piyango Dormitory, Ayhan Sahenk Dormitory, or in the city centre KYK Dormitory. All rooms are furnished and well equipped by the technological devices and internet connection is available. Breakfast and diner fees are included in the fee which is not up to 450 TL( 150 Euros) for 3 months in the state dormitories and there are canteens where students can eat breakfast and other meals for minimal cost. There are also study rooms on each floor.

Ayhan Sahenk is also a University dormitory placed at the campus area and the exchange students are generally accommodated there. The fees of the dorms are 130€ per month including breakfast. The dorm is fully equipped and there is also 7/24 internet access in the campus area and dorms.

In the area where the dormitories are located, the students can find sports facilities as well as the places for outdoor sports activities such as fields for football and basketball, tennis courts, sports halls etc.

Private minibuses run regularly to and from main parts of the city daily including weekends and holidays from early morning until midnight.

There are also some private dormitories which are in the city centre or around the city centre. They are all furnished but the meals are not included in the fee, if the students like they can stay there by paying 450 TL (150 Euros ) a month at least.

The students can also rent a flat if they like. Minimum flat rent is 400 TL, maximum is 700 TL. It is also possible to rent a room in a family house or student's house.

### Dining Services

There are 2 dining halls with a capacity of 10.000 students situated in the Campus, where they can eat their principle meals at modest prices. There is also one cafeteria located in the centre of campus and some canteens in their faculties or schools, providing a comfortable and informal atmosphere in which the students can meet friends and relax after class. Snacks, beverages and hot meals are served at reasonable prices.

### Library

University library services are provided at Nigde University Central library which has a centralized collection of books and journals nearly all of which are on open shelves and easily accessible to users. It has been designed to provide the latest electronic and multimedia resources, as well as traditional library materials and services, in an inviting and service oriented atmosphere. Seating is available for 600 students at reading tables at a time or individual study carrels, on comfortable lounge furniture in several areas. 600 Internet connections are available. The Central Library is committed to meet the information needs of all members of the University as quickly and efficiently as possible. Most of its services and materials are also available to academicians and researchers in the country.

The Central Library has a fine collection of 20000 books and 450 periodicals. There are 48 databases. Online resources afford instant access to thousands of scholarly international publications, including journals, scientific working papers, and conference proceedings. More than 31060 electronic journals and 40.000 electronic books are accessible through INTERNET.

The library is open 08:00-22:00 during the week and 8:00-17:00 on Saturdays. Assistance is given with finding and using the resources. It provides a place to study in peace and quietness, with materials close to hand. When books needed are not available, other libraries in Turkey and abroad are contacted to supplement the resources. Borrowing service and low-cost photocopy services are also available.



## **Computing and Information Services**

Despite its young age the university has already completed the entire technological infrastructure and is closely following up new developments and can keep up with the technological advances. Nigde University provides its students and staff with access to various computing facilities. Each faculty member is given a personal computer within the scope of wireless network. Free use at any time in internet and computer centers are provided for students in each academic unit. Besides, the Internet and computer centers at institutes and library are available in the campus. There is also one special center called “Information Technologies and Reading Hall” in the campus.

Nigde University has a very strong Information Technology (IT) infrastructure and IT services. Internet access is available in the whole buildings in campus by the help of wireless system. The students are able to connect Internet easily and they can check their schedules, exam results, do their course registrations, use library, and get in touch with their lecturers by means of interactive media via internet. Moreover, there is a free internet library in campus in order to make students easily reach to the opportunities of Internet.

## **Social and Cultural Facilities**

Besides educational and scientific studies, Nigde University attaches great importance to cultural and social activities with an eye to creating an opportunity for students to improve themselves not only in their field of education but also in social and cultural fields.

While contributing to students’ skills and knowledge on current issues, researches, analysis, interpretation and presentation in terms of carrier development, and encouraging their participation into social activities, students are also given chances of improving their individual and social skills.

Social and cultural activities such as conferences, panels, seminars, exhibitions, concerts, plays, festivals and trips are organised in Nigde University. It is aimed to enable students to spend their spare time according to their personal interests, to get students adopt new recreational habits and new personal interests, to make them follow and participate to activities regarding fine arts. Moreover, “Spring Festivals” are organized annually.

Student clubs are really active to improve their social and cultural interests and organize several activities during the academic year. Students are free to become a member of and join the activities of the clubs and the students can also take the responsibilities of these clubs if they like.

## **Sports and Leisure Facilities**

### **Sports Facilities**

Nigde University organizes sport events to protect and improve communication among students and staff. Our university also encourages students to be interested in sports and encourages them to perform their favorite activities in their free time and they can join Inter-University tournaments and traditional sport festivals held each year.

There are three Sports Hall which are multi-purpose sports complex with a seating capacities of 3000 spectators. Olympic one is the focus for most sports activities at Nigde University. It has the necessary infrastructure for sport including basketball, volleyball, handball. It is used for physical education courses, various social and cultural activities and graduation ceremonies. There is also one fitness centre which is fully equipped. They are open to all students and staff.

The Athletics and Football Field is 70x105 meters. It has got a grass field and a floodlit synthetic track with 8 running lanes. It is used for the physical education courses of the students, football matches, activities and competitions.

There are 2 tennis courts, basketball and volleyball areas located in the Campus and near the campus there is one olympic swimming pool which was opened in June, 2011.

### **Leisure Activities**

Nigde University is trying to gain a reputation for the quality of its social and cultural activities, which take place on the Campus. The activities are designed for the enjoyment of students, academic and



administrative staff and to develop new and existing interests. Throughout the academic year, students, academic and administrative staff can participate in variety of cultural and social activities. One of the most favored social and cultural activities in Niğde University is the traditional Sports and Arts Festival and Spring festival organized every year during May. Concerts, sport games, cinema and theater presentations, sale and promotion stands, conferences, symposiums, scientific meetings, fashion shows and various competitions take place during the Festival. Also student groups from other Turkish universities and from foreign countries participate in the Festival.

### **Language Policy and Courses**

Foreign language is a crucial element to ensure success in mobility outcomes, such as; student and staff satisfaction, improvement of exam success rate and coping with everyday challenges during the mobility. Therefore; N.U. has chosen English Language as the common teaching language for incoming Exchange students. English language is proposed in order to establish the mutual benefits from the Exchange Programme. As for the outgoings, N.U. prepares the participants for the mobility by organizing English Proficiency exams in order to improve the quality of higher education. The exam is organized by Foreign Language School and International Relations Office jointly. The content of exam is prepared according to European Language Portfolio. The exam consists of five main parts; Listening, Grammar in Use, Reading, Writing and Speaking at the proficiency level of B1/B2. Outgoing students have to get minimum 55 points out of 100 to take part in the mobility exchange programmes.

N.U. organizes Turkish language courses for incomers. Foreign students, who wish to take Turkish language course, are divided into groups according to their level, which are at A1/A2/B1 levels. Incoming students are encouraged to take Turkish courses at least at A1 level which helps them deal with daily problems. The objective of the courses is to facilitate the integration of students and staff during the mobility. The courses are free of charge.

The students have an opportunity to improve their foreign language skills by attending to courses organized by International Relations Office and Foreign Language School at NUSEM, Continuing Education Center. The students and staff can attend to the courses which are free of charge.

For staff mobility, academic and administrative staff uses official certificates of language knowledge. Through these certificates the established committee sees if the candidates have the ability to teach or to be trained in a foreign country.

### **Internship Possibilities**

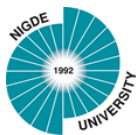
The aim of the internship is to reinforce the theoretical knowledge and experiences of the students gained within their study period in laboratory practices and technical trainings as well as workshops and class works. To improve the experience and skills of students and make them conscious of the responsibilities, professional relations, organizations and production process together with new technologies we provide them internship programmes.

In accordance with Social Security and General Health Insurance Law numbered 5510, students to take vocational training in enterprises are insured with compensation, occupational illness and health insurance; students to undergo compulsory internship during their higher education are insured with compensation and occupational illness insurance.

### **Facilities For Special Need Students**

According to the Turkish Disability Act, "The right of education of disabled people cannot be prevented for any reason. They must be provided with equal education with other people and in inclusive environments by taking the special conditions and differences into consideration".Nigde University takes into consideration the physical or behavioral restrictions of disabled students and continues working to increase awareness about the disability. To improve the independence and awareness of these students by removing the constraints before the academic success and education





Nigde University supports the disabled students and provides an environment full of resources. In order to meet the needs of the disabled students from the day they started to be educated in our university, we offer proposals and make the necessary arrangements by identifying the necessary precautions. The number of disabled students and facilities provided to them in faculties and schools are presented in the following tables.

### Status of Disabled Students

DISABILITY	NUMBER OF DISABLED STUDENTS
Visually Impaired	1
Orthopedically Handicapped	3
Above Left Elbow Amputation	1
Achondroplasia	1

\*The list is amended as per the letter dated March 2<sup>nd</sup>, 2012.

### Services and Facilities for Disabled Students

Faculties and Schools	Ramp	Elevator	Disabled Toilet	Class on Ground Floor	Lab on Ground Floor	Stairs with Railings	Assistance in Exams	Disabled Parking
Faculty of Engineering	+	+	+	+	+	+	+	+
Faculty of Education		+					+	
Faculty of Arts and Sciences		+	+	+	+		+	
Faculty of Economics and Administrative Sciences	+	+	+			+	+	+
Zübeyde Hanım School of Health						+		
School of Physical Education and Sports		C Sports Hall +	C Sports Hall +				+	
Zübeyde Hanım Vocational School of Health Services						+		
Bor Vocational School				+	+	+	+	+
Bor Halil Zöhre Ataman Vocational School		+		+	+	+		
Niğde Technical Vocational School of Science	+			+		+		+
Niğde Vocational School of Social Sciences	+		+	+	+	+	+	
Ulukışla Vocational School		+				+	+	+
Graduate School of Social Sciences	+	+	+	+			+	+
Graduate School of Natural and Applied Sciences	+	+	+					

### Medical Facilities

There are variety of hospitals and private clinics in the city center. To benefit from these health services, all exchange students and visitors are strongly advised to have a valid International Health Insurance before coming to Turkey. They can also obtain health insurance for a certain period of time from many insurance agencies as well as Directorate of Health in Turkey after entering the country. A comprehensive insurance costs at about 30€ to 70€ a month.



## Student Associations

Nigde University both encourages and supports participation in student activities and cultural, social organizations that contribute to the development of the students. The clubs are created and develop on the basis of the student and community needs and interests. The major purpose is to contribute to the personal development of the students along with the academic skills. The student associations continuously try to improve the quality and quantity of its social and cultural activities. There are 18 student associations, which are active in many diverse fields of interest. The University provides facilities and funding for the student associations. The names of the associations are as in the following:

Climbing Club

Creative Drama Club

Folk Dance Club

Cappadocia Earth Sciences Club

Environment and Nano-technology

Chess Club

Natural Sciences and Photography

Turkish Communities Research Group

Ethic Club

Robotics Club

IEEE Club

Poetry Club

Turkish Folk Sciences Research Group

Young Scientists Club

Sociology Club

Economy and Arts Club

European Volunteers Club

Music Club

Renewable Energy Club

Ç.E.İ.K Club

Theatre and Arts Club





Erasmus Club

**Practical Conversations in Turkish**

English	Turkish
<b>Daily Conversations</b>	
Hello!	Merhaba
Good morning	Günaydın
Good evening / Good night.	İyi Akşamlar / İyi Geceler
How are you?	Nasılsın?
Where do you come from?	Nereden geliyorsunuz?
What is your job?	Mesleğiniz nedir?
Good bye!	Güle güle!
See you soon!	Görüşmek üzere!
I am a student.	Öğrenciyim
<b>In a Hotel</b>	
Do you have a vacant room?	Boş odanız var mı?
I need a single room.	Tek kişilik bir odaya ihtiyacım var.
I need a double room.	Çift kişilik bir odaya ihtiyacım var.
I would like a room with a bathroom.	Banyolu bir oda istiyorum.
I would like a room with a shower.	Duşu olan bir oda istiyorum.
What time do you serve breakfast?	Kahvaltıyı kaçta hazırlıyorsunuz?
<b>At the Airport</b>	
How can I go to the city center?	Şehir merkezine nasıl giderim?
How can I go to the airport?	Hava alanına nasıl giderim?
I need a city map?	Bir şehir haritasına ihtiyacım var.
Is that your suitcase?	Bu sizin valiziniz mi?
Is that your bag?	Bu sizin çantanız mı?
How much luggage can I take?	Ne kadar eşya alabilirim?
When do we land?	Ne zaman iniş yaparız?
When will we be there?	Ne zaman orada oluruz?
<b>In a Restaurant</b>	
Can I have the menu, please?	Menüyü alabilir miyim, lütfen?
I will have a meal without meat.	Etsiz yemek alacağım.
I'd like to eat vegetable.	Sebze yemek istiyorum.
I'd like to eat meat.	Et yemek istiyorum.
I'd like to eat chicken.	Tavuk yemek istiyorum.
I will have a coffee with milk.	Sütlü bir kahve istiyorum.
I need a fork / spoon / knife.	Çatal / kaşık / bıçağa ihtiyacım var.

**Address:**

**Niğde Üniversitesi, Uluslararası İlişkiler Ofisi, Kampüs, Bor Yolu, 51240 , Niğde, TÜRKİYE**  
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